

SCRIPT SUBMISSION PROCEDURE

From the date of receipt of your material PLUS the Submission Release Agreement we shall:

1. Acknowledge Receipt of Your Material
2. Provide a timescale which we shall AGREE with you. This shall depend upon the demand of our time at the date of your submission.
3. Such timescale will provide us with;
 - a. An initial period for reading
 - b. A period in which we shall respond with one of three conditions:
 - i. An Outright Acceptance
 - ii. For Further Consideration
 - iii. An Outright Rejection of the Material
 - c. Thereafter;
 - i. Should we provide an ACCEPTANCE of your material;
 1. We shall request a period in which we shall seek an AGREEMENT with you upon a FIRST LOOK basis. This will enable us to further assess its viability for taking to market. Should we not respond within the Agreed FIRST LOOK period then our option shall expire.
 2. If we agree to OPTION your work then we shall forward an OPTION Agreement for your Consideration. The period of our Options vary but will normally be between 12 months to 24 months.
 3. If we decide to take the Script to PRODUCTION we shall exercise the OPTION under the terms of the OPTION AGREEMENT and ALL rights shall pass to ITA for a price.
 - ii. Should we provide a FOR CONSIDERATION of your material;
 1. We shall then request that we receive a further period for us to make a Script Report from, what we shall call, the First Draft. We do not charge you for the report at this stage but shall identify to you the Script Report Fee which shall be deducted from any OPTION that we may decide to take upon your work.
 2. From the Script Report notes, which we shall expect you to take into consideration, you will then, within an Agreed timeframe, submit to us the Second Draft of the Script.
 3. At this time we shall provide you with an answer as in 3.b.
 4. If we still provide you with a FOR CONSIDERATION then 3.c.ii.1., except that this draft will now be know as the Second Draft. After giving notes on the Second Draft and if we feel that on resubmission of a Third Draft we can give an ACCEPTANCE then this shall be known as the FINAL DRAFT and the procedure will follow 3.c.i.
 - iii. Should we provide you with a REJECT then we shall not be able to offer any further advice or comment and will not entertain any further correspondence upon the Script submitted. If we do REJECT your Script it may be for any reason which may or may not include:
 - a. work not to a standard expected;
 - b. we are not looking for this type of project
 - c. it doesn't suit our current criteria

In the past we have missed out on some presentations to us where the people have gone on to make Millions of Pounds so we are not infallible in our judgement.

We trust this helps for you to understand the ITA process.